

**BYTOWN BLUES R.F.C. ANNUAL MEETING OF THE MEMBERSHIP
HELD AT VIA GOOGLE MEET- NOVEMBER 24, 2024
MINUTES**

OPENING: The annual meeting of the members of the Bytown Blues RFC was called to order at 1:09 a.m. on Sunday, November 24th, by the Chairman Jim Shaw.

ATTENDANCE: There were no special delegations present. All attendees were verified by James Edgar as members in good standing. There were 21 members present out of 82 reported senior members meeting quorum requirements.

RECEIPT AND APPROVAL OF AGENDA: *James Edgar moved that "The Agenda be received and accepted as distributed."* Seconded by Jim Shaw and carried unanimously.

RECEIPT AND APPROVAL MINUTES OF PREVIOUS MINUTES: The minutes of the previous meeting were distributed via the chat function of the Google Meet and James Edgar requested that any motion to approve them be delayed until the minutes are reviewed by those in attendance.

FINANCIAL YEAR END PRESENTATION: Kerry Labine reported via google meet on the clubs finances. Emmett Maher presented the financial statements via google meet. This led to a discussion on joint registration with the Ottawa Irish as well as a discussion on the remaining revenues and expenses for 2024. There was a discussion about bus trips as well as dues and fees. Emmett, incumbent treasurer, reported has moved away and would need support with bookkeeping and operations if her were to remain in office. Rupert expressed his gratitude for Emmetts service to date. There was a motion *to waive the requirement of audited financial statements* by Ryan Surgenor and seconded by Jim Shaw. This was carried unanimously. There was a motion *to acknowledge the submission of a budget* by Jim Shaw and seconded by Kerry Labine. It was carried unanimously.

OFFICERS REPORTS:

PRESIDENT – Jim Shaw: Reported VIA Google Meet on club growth areas. Reported that OBBRFC delinquent payment to TERP will require additional payment to the park. Reported on potential Ottawa Scottish membership at TERP and encouraged TERP board participation. Reported on new EORU league structure, Reported that he would not stand for an additional term as president, but is willing to stay on the board as VP JR. Women. Several members expressed their gratitude for Jim's dedication to the club.

SECRETARY – Jared Gunn: Absent, no report.

VICE PRESIDENT SENIOR MEN – Kurt Dingwall: Presented his report via Google meet. It is filed with the minutes of this meeting. The report led to a discussion about the greatness of the Sr. Mens program and the 10+ years it has taken to get the program where it is today. Ryan Surgenor echoed Kurts sentiment and exclaimed that we are well known in the Canadian Rugby Community.

VICE PRESIDENT WOMEN- Andy Matsukubo: Absent no Report. **Jim Shaw** reported on the progress of the women's program and mentioned that the club has two national level players and several university players.

VICE PRESIDENT JUNIOR MEN- Matt Carter: Reported via google meet on the progress of the program. Thanked all the coaches and volunteers for a great season. The slides presented included stats for the season and are filed alongside the minutes of this report. Reported that coaches are recruiting and developing players from St. Pats high school. Reported that he is looking to ease the transition from schoolboy rugby to mens rugby and solicited feedback.

VICE PRESIDENT COMMUNICATIONS- Miles Dingwall: Reported that splitting the role in two would be helpful. Reported an update on sponsorship packages, potential sponsors, on the website and on the need for a photographer.

VISION 2025: Jim Shaw presented several slides that are included with the minutes of this meeting. Ryan Surgenor reported on the untapped potential of touch rugby.

OTHER REPORTS:

DIRECTOR MERCHANDISE: Emily Labine reported on the two shops as well as the success and challenges associated with them.

DIRECTOR SOCIAL: Kyle Labine reported on the banquet and other social events.

At the Conclusion of the reports James Edgar moved to receive all reports as presented or as submitted. This was seconded by Ryan Surgenor and carried unanimously.

ELECTION OF DIRECTORS AND OFFICERS: Jim Shaw presented the methodology, positions and conducted the elections. The following list of officers and directors were nominated for election. This led to a motion to **accept the slate of officers as presented** by Jim Shaw it was seconded by matt Carter and carried unanimously. *The board of directors was elected via acclamation.*

Office	Nominator 1	Nominator 2	Nominee
President	Kurt Dingwall	Ryan Surgenor	Rupert Bonham-Carter
Treasurer	Kerry Labine	Jim Shaw	Brian Mcandie
Secretary	John Dent	Ryan Surgenor	James Edgar
VP. Finance	Unknown	Unknown	Kerry Labine
Registration	Jim Shaw	Unknown	Cecilia Nichols
Director Social	Kyle Labine	Matt Carter	Brendan Copeland-Dinan
Merchandise	Jim Shaw	Ryan Surgenor	Emily Labine
Director Rugby			Vacant
Director Communications	Kurt Dingwall	Ryan Surgenor	John Dent

Office	Nominator 1	Nominator 2	Nominee
TERP REP.			Vacant
Blues Foundation			Vacant
Blues Alumni			Vacant
VP Administration	Ryan Surgenor	Kurt Dingwall	Andrew Wallace
VP Minor	Jim Shaw	Matt Carter	Chris Knowlton
VP Women	Incumbent	Incumbent	Andrew Matsukubo

OTHER BUSINESS:

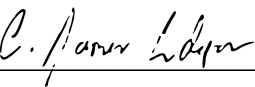
OFFRFC and TERP: James Edgar reported that he has been in discussion with OBBRFC and if the prospective leadership is able to form government that they have committed to paying their outstanding debt to TERP.

ADJOURNMENT: Ryan Surgenor moved to adjourn the meeting this was seconded by Jim Shaw. The motion carried unanimously and the meeting was adjourned at 1:45 p.m.

Draft Minutes Submitted by:

Minutes Approved by:

James Edgar, Secretary
Twin Elm Rugby Park

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Wednesday, January 22, 2025